

# People Professional

<b>Sector</b>	Relevant to all employment sectors
<b>Who is it for?</b>	New recruits and existing staff working in an HR role
<b>Start date</b>	Flexible to suit employers
<b>Level</b>	5
<b>Duration</b>	22 months plus three months for end-point assessment
<b>End-point assessment</b>	Presentation and questioning, professional discussion underpinned by a portfolio of evidence and an assignment
<b>Qualification</b>	CIPD Level 5 Associate Diploma in People Management
<b>Delivery model</b>	Weekly college session

This standard aims to give the Apprentice the knowledge, skills and behaviours to successfully complete HR tasks and duties.

Day-to-day tasks may include workforce planning, recording people analytics, assisting with staff issues, managing pay, performance management ensuring compliance with employment law and recruitment.

## Typical job roles include:

Diversity and inclusion manager

Employee relations consultant

HR business partner

HR generalist

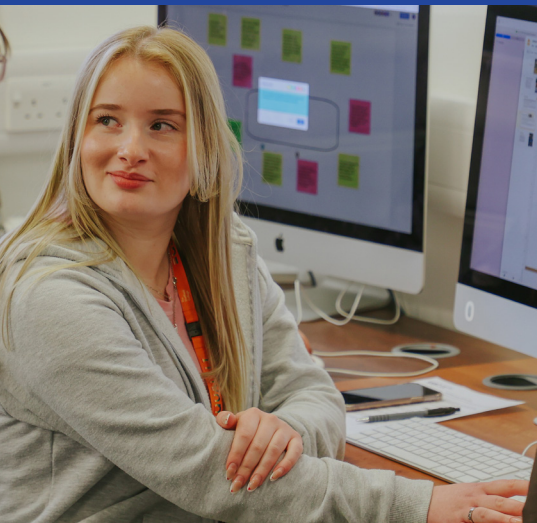
Talent manager

# What your Apprentice will learn



Apprentices develop knowledge, skills and behaviours to be able to work effectively in their job role.

These form the Apprenticeship standard which has been developed and agreed with employers.



# 100%

pass rate at end-point assessment  
in 2023/24 for this standard

The knowledge, skills and behaviours that your Apprentice will learn include:

## Knowledge

Analytics and creating value

Evidence-based practice

Commercial drive

Culture and behaviour

Digital working

## Skills

Analytics and creating value

Evidence-based practice

Business acumen

Digital working

People practice

## Behaviours

Insights focused

Motivation

Resilience




Professionalism

Collaboration

Inclusivity

## Get in touch

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