

Team Leader

Sector	Relevant to all employment sectors
Who is it for?	New recruits and existing staff
Start date	Flexible to suit employers
Level	3
Duration	15 months plus three months for end-point assessment
End-point assessment	Project with report and a professional discussion underpinned by a portfolio of evidence
Qualification	Level 3 Team Leader Additional qualification ILM Level 3 Diploma for Team Leaders
Delivery model	Monthly college session

This standard aims to give the Apprentice the knowledge, skills and behaviours to successfully complete team leader tasks and duties.

Day-to-day tasks may include managing teams, lead on elements of a project, offering direction, instruction to your team and goal setting.

Typical job roles include:

Senior support

Senior management

Operations manager

Shift manager

Departmental manager

What your Apprentice will learn



Apprentices develop knowledge, skills and behaviours to be able to work effectively in their job role.

These form the Apprenticeship standard that has been developed and agreed with employers.



100%

pass rate at end-point assessment
in 2023/24 for this standard

The knowledge, skills and behaviours that your Apprentice will learn include:

Knowledge

Leadership and management approaches

Managing resources to meet organisational objectives

Regulation, legislation and compliance

Communication techniques including presentation skills

Performance management techniques

Skills

Time management techniques

Coaching and supporting team development

Project management

Managing change

Maintaining stakeholder relationships

Behaviours

Professionalism

Inclusivity




Accountability

Seek learning opportunities

Flexibility

Get in touch

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