

Apprenticeships +

# Construction Site Supervisor

Apprenticeship  
Level 4





## Quick Information

### New Apprenticeship Standard designed by employers for employers

**Sector**

Construction / Civil Engineering

**Who is it for?**

Trainee Site supervisors

**Start date**

September start

**Level**

Level 4

**Duration**

The typical duration for this Apprenticeship is three years but this will depend upon the previous experience of the Apprentice and access to opportunities to gain the full range of competence.

**How does it work?**

Attending Sheffield college 1 day a week, studying an HNC Construction for 2 years and working towards an End Point Assessment in year 3.

**Content**

The purpose of BTEC Higher Nationals in Construction and The Built Environment is to develop students as professional, self-reflecting individuals able to meet the demands of employers in the construction and the built environment sector and adapt to a constantly changing world. The qualifications aim to widen access to higher education and enhance the career prospects of those who undertake them.

**Assessment**

The HNC is an assignment based qualification, studying 8 units over the 2 years.

**Qualification**

Pearson BTEC Level 4 Higher National Certificate in Construction and The Built Environment (Construction)

**Additional qualifications**

English and Maths; Apprentices without level 2 English and Maths will need to achieve this level prior to taking the End Point Assessment.

**Review**

This Apprenticeship standard should be reviewed three years after approval of the standard.

## Construction Site Supervisor

Supervising specialist contractors and workers on construction projects

The occupation covered by this standard is Construction Site Supervisor and typical job titles can include: Assistant Site Manager, Assistant Supervisor or Construction Site Supervisor. In the case of SME construction companies the roles are likely to include Site Manager or Site Supervisor. They are associated with the supervision of specialist contractors and workers on construction projects and are based on construction sites with occasional time in offices.

The main duties and tasks of a Construction Site Supervisor are:

- Supervision of specialist contractors
- The control of health and safety standards on construction projects
- Recording, control and reporting of progress on a construction project
- The minimisation of the environmental impact of construction projects
- Control of quality of works on a construction project
- Assisting commercial staff with the monitoring of costs on a construction project



## Key Areas of Study

The Knowledge, skills and behaviors content are embedded within the course either within the HNC or the portfolio of evidence that is to be collated with the help of the Work Based Assessor.

## Knowledge

### Health and Safety

Understand risk assessment of activities and the importance of behaviours in safety-critical environments

### Sustainability

Understand the sustainability issues in projects across economic, social and environmental aspects

### Construction Technology

Understand different construction methods and materials

### Construction Management

Understand management principles and the project management lifecycle

### Planning and Organising Work

Understand the importance of project planning and resourcing and be able to analyse different techniques

### Monitor Quality

Able to define the quality required on a finished construction project

### Monitor costs

Understand the importance of cost control on a construction project

## Skills

### Health and Safety

Identify risk of activities and encourage all employees to demonstrate safety-conscious behaviours

### Sustainability

Assess, identify and record the environmental impact of projects

### Construction Technology

Assist in the implementation of the most appropriate solutions for construction projects

### Project Management

Use effective management principles and be able to supervise construction workers

### Planning and Organising Work

Understand overall plan for project and measure and record progress against plan

### Monitor Quality

Assess and report on quality standards and assist in commissioning of finished construction projects

### Monitor costs

Understand financial and legal constraints and measure and record progress against budget

## Behaviours

### Professional Judgement

Be able to work within own level of competence and know when to seek advice from others

### Commitment to Code of Ethics

Work within Rules and Regulations of Professional Competence and Conduct for the industry's recognised professional bodies.

### Continuing Professional Development

Identify own development needs and take action to meet those needs. Use own knowledge and expertise to help others when requested.

### Commitment to Equality and Diversity

Understand the importance of equality and diversity and demonstrate these attributes so as to meet the requirements of fairness at work.

### Communicate Effectively

Be able to contribute effectively to meetings and present information in a variety of ways including oral and written.

### Work in Teams

Be able to work with others in a collaborative and non-confrontational way.

### Demonstrate Innovation

Be able to identify areas for improvement and suggest innovative solutions.

## Training, Tutoring and Assessment

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We are committed to delivering a course that facilitates the students need to progress in education to allow them to expand their knowledge and experience to help with the opportunity of promotion within their own companies.

Our expectations are that the student fully engages with the course programme, allocating sufficient time with their studies at college and self directed studying and with the full support of their employers.

## End Point Assessment

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The EPA must be completed within an EPA period lasting typically 6 months, beginning when the apprentice has passed the EPA gateway. The EPA consists of 3 discrete assessment methods. The individual assessment methods will have the following grades:

### Assessment method 1: Online test

- Pass
- Fail

### Assessment method 2: Project

- Pass
- Fail
- Distinction

### Assessment method 3: Professional discussion

- Pass
- Fail
- Distinction

### Performance in the EPA will determine the overall Apprenticeship standard and grade of:

- Pass
- Fail
- Distinction

*For more information on the assessment for the **Construction Site Supervisor** Apprenticeship please see the full assessment plan in the Apprenticeship Standard. We will arrange the End Point Assessment.*



## Apprentice Entry Requirements

Individual employers will determine their own entry requirements, but the typical entry requirements for this Apprenticeship will be five GCSEs or equivalent, including Maths, English and a Science; or a level 3 certificate in a closely aligned qualification.

## Progression Opportunities

On completion of the standard, the student is expected to be progressing from a trainee to an assistant site manager and looking at studying a degree in Project Management.

## More Information

To find out more about the opportunities and financing of Apprenticeships and to discuss your particular requirements, please email [apprenticeshipsandtraining@sheffcol.ac.uk](mailto:apprenticeshipsandtraining@sheffcol.ac.uk) or call **0114 260 2600** to speak to one of our friendly employer advisors.

## Get In Touch

### Email

[apprenticeshipsandtraining@sheffcol.ac.uk](mailto:apprenticeshipsandtraining@sheffcol.ac.uk)

### Call

0114 260 2600

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## Why choose The Sheffield College?

As one of the region's largest providers of Apprenticeships, The Sheffield College is more than just your local provider; we deliver the dedicated support you need to source, train and get the best out of your Apprentice.

*We appreciate how difficult and time consuming it can be to recruit suitable staff. That's why we will source, shortlist and prepare candidates before you meet them.*

*We help you get the best deal by finding the right funding and we handle the paperwork to make the process of arranging an Apprenticeship training programme as smooth as possible. Our Employer Partnership Team, Apprenticeship Tutors and assessment staff are experts, and we invest time and money in training and upskilling them regularly so their knowledge is up-to-date and industry standard.*

*At The Sheffield College we go above and beyond; we know that every business is different and we help to develop Apprentices who will meet the needs of your business.*